



## **Minutes of the Leys Millionaires Steering Group meeting held 5<sup>th</sup> May 2015 at Arley Community Centre.**

### **Present:**

Jim Rowe, Mark Limb, Pat Hunt, Trevor Tennant, Paul Reader, Virginia Tennant (Chairperson), Carolyn Painter, John Underhill, Eric Fellows, Joe Gosling, Gill Hutchinson

Observers: Stan Shepherd, Richard Hancocks

### **1. Apologies for Absence:**

Jenny Hainsworth, Davina Key, Ellen Charles

### **2. Minutes of last meeting:**

No changes were proposed to the minutes. Mark proposed that the minutes of the last meeting be accepted as a true record, this was seconded by Trevor.

### **3. Introductions:**

As there were visitors at the meeting everyone introduced themselves and Gill gave a quick overview of Big Local and where we are in the process.

### **4. Matters Arising:**

Jim and Pat went to the Big Local Spring event in Birmingham on 23<sup>rd</sup> April and attended the sessions on organising events, Our Bigger Story, car sharing and the new Plan review process, together with meeting people from other areas. Jim will send out some notes and links to the material from the day when it is available on line.

### **5. Partnership Development / Code of Conduct etc.:**

Jim proposed an additional line to be added to the Partnership Terms of Reference document that prospective new board members should have attended previous meetings. Jim to circulate this final draft (7) for review.

It was suggested that we need to develop an induction process / pack including information on what we have done and where we are in the process so that people can get up to speed more quickly.

A membership form is required to enable residents to sign up to become members of the Partnership. Jim to create a draft for review. People then need to be encouraged to become members.

It is still planned that the Steering group become the founding Partnership Board at the next meeting on June 1<sup>st</sup> so that we can move a step further along the Big Local Pathway. If people wish they can be part of one or more sub committees that concentrate on a particular topic without becoming a member of the main Partnership Board. Members of the Steering group need to consider if they want to take on one of the three officer roles on the Partnership Board. Gill will bring the necessary forms that need to be submitted to Local Trust to the next meeting.

It was also suggested that we may need a network of local representatives that covered each of the villages and / or also covered particular groups such as youth or the elderly across all three villages.

#### **6. Consultation Update:**

From the data collected we need to work out the stakeholders for each of the themes. We then need to meet with them to ensure that we do not cut across any other initiatives when developing project ideas. The stakeholders will include the Parish and Borough councils. The collected data to be sent to Jaki Douglas the Partnership and Development Manager at NWBC and a meeting arranged.

#### **7. Activities:**

To provide more focus on arranging the activities and events a dedicated sub-committee was established. Trevor, Joe and Pat volunteered to be part of the group, Gill agreed to help with this group. Jim to contact other prospective members who were not at the meeting. The first meeting is Tuesday 12<sup>th</sup> May at Arley Community Centre 10:00 to 12:00.

It was suggested that we apply for a stall at the Fillongley Show as a lot of people from the villages attend the show. Jim to arrange.

It was suggested that in the run up to the Scarecrow weekend (September 19<sup>th</sup> & 20<sup>th</sup>) we put out some scarecrows to remind people of the upcoming event and create a simple guide to making a scarecrow. Also if we have any scarecrow making sessions we hold some on a weekend to allow more people to take part. Also try to involve more businesses, pubs, shops this year.

#### **8. Communications:**

The communications sub-committee is also to be re-launched; volunteers from the meeting were Mark, Paul, Ginina, Carolyn, Jim and Joe.

#### **9. Any other business:**

Jim Rowe has applied for and been appointed to the Support Worker role for the next six months.

#### **10. Date of Next Meeting:**

**Monday 1st June 2015 at 7:30 pm in the Methodist Hall in Old Arley**