

Minutes of the Leys Millionaires Partnership Board meeting held on 5th July 2016 at Arley Community Centre



Meeting opened at 7:05pm

This planned AGM was not held as the meeting was not quorate as per the Partnership's Terms of Reference. The AGM is to be re-convened at a later date.

A normal monthly Partnership Board meeting was then held.

Present:

Gill Hutchinson, Eric Fellows, Jo Gosling, Mark Limb (Vice Chairperson), Carolyn Painter (Secretary), Ellen Charles, Paul Reader, Jim Rowe (Support Worker), Trevor Tennant, Virginia Tennant (Chairperson) and John Underhill.

1. **Apologies:** Davina Key
2. **Minutes of previous meeting.** No changes were proposed to the minutes of previous meeting Mark proposed that they be taken as a true record of the meeting and Trevor seconded.
3. **Matters Arising.** The kite festival interview that Trevor gave live to BBC CWR local radio went well. At the festival despite the weather 10 children and 2 adults were shown how to fly the control line aircraft. Numbers were down on the previous year but this due to the inclement weather however the people who attended enjoyed it. Mark took some photos and many thanks to Eric and Trevor for sorting out the field prior to the event. There was a low attendance at the two kite making workshops and so their effectiveness needs to be considered for next year, perhaps we just make simple kites on the day. It was suggested that we should ask people to donate any surplus kites for general use next year and whether we should buy a large kite, possibly with our logo, for people to fly at the next event.

Jim has ordered the gazebo and is awaiting a printing proof for our logo. A discussion took place concerning Big Local branded polo shirts for us at events and other promotional items, pens, stickers etc. the Partnership agreed that the events and communications sub committee could make the decision without coming back to the group.

4. **Date of re-convened AGM.** The re-convened AGM will take place on September 5th at Arley Community centre.
5. **Worker induction.** This will start Monday 18th July, a list of topics to be covered as part of the induction process was circulated for discussion. It was proposed to have an informal social meeting one evening with the new workers after they have started. Venues were suggested Jim to arrange.

- 6. Event Group.** Scarecrow making at Arley primary school will take place on Thursday 14th July; Ruth will be running the session. The school will store the scarecrows until the event. A theme for this year needs to be decided and any suggestions to be sent to Jim. We will use the current flyer with the necessary amendments as people are familiar with the current design. As previously agreed we are having a stand at the Fillongley show on August 14th and anybody who wished to assist on the day to let Jim know.

A discussion took place on the evaluation of future events in terms of their social benefit and involvement of residents both as participants and helping to run events.

- 7. Comms group Report.** Unfortunately the deadline for Ansley News was missed. A sample of the embroidered logo was shown it is proposed to use this on the polo shirts and the fleeces. The Gazebo has been ordered and will be available for the Fillongley show.
- 8. Finance report.** At present there has been no significant expenditure against the Plan to report. A finance report will be presented at future Partnership meetings and approval of proposed expenditure will be recorded in the minutes.
- 9. Quick wins.** No progress with the dishwasher for the Stroke Club at Rowland Court. It was agreed it should not be down to us to keep chasing various people on their behalf. Litter bins for Ansley Parish Council, again no progress Jim to talk to the Parish Clerk and feedback to the meeting regarding value for money. Letters to be sent to the Stroke club and Ansley Parish council setting out deadlines of approximately 2 months.
- 10. Learning event.** The Media training course has been postponed as people had expressed an interest but not able to attend on the original date. A new date of 23rd or 30th July was suggested. A procedure for dealing with enquiries from the press and for the approval of any press release needs to be developed. Gill to gather other group's press protocols and feedback to the Partnership. Jim attended a Big Local learning event at Cheltenham on social enterprise structures, Jim to distribute the slides when available.
- 11. Any other business.** A discussion took place on a number of topics. The lack of a Sunday bus service, which will be covered in the transport survey. A proposal from Arley News regarding the Big Local articles. The need for a Big Local Newsletter.

The next meeting will take place on Tuesday 2nd August at Ansley village hall 7pm start.

Signed

Dated