

Minutes of the Leys Millionaires Partnership Board meeting held on 7th November 2017 at Ansley Village Hall



Meeting opened at 7:00 pm.

Present:

Eric Fellows, Gemma Greenfield, Gill Hutchinson, Davina Key, Mark Limb (Vice chairperson), Carolyn Painter, (Secretary), Jim Rowe (Support Worker), Pamela Simms, Virginia Tennant (Chairperson), Trevor Tennant, Jean White, John Underhill.

1. **Apologies for Absence:** Jodie Gosling
2. **Minutes of last meeting.** An amendment was made to the date of the Lego taster session for the Partnership Board it should read 13th November not the 17th. Mark proposed that they be taken as true record of the meeting and seconded by Jean.
3. **Matters arising** from the minutes. No Matters arising
4. **Big Local Plan.**

Extension of Plan. The request to Local Trust for the extension of the current Plan period was successful and this has been extended until the end of May 2018.

Extension of worker's contracts – Jim left the room. A vote was taken and all were in favour of extending Jim and Brian's contracts. Davina reported that Craig Sweeney would be leaving at the end of his contract in February and his hours had now been reduced to 9 hours per week from November 1st by mutual agreement.

Amy (volunteer) and Brian are now undertaking a Level 2 youth training course. At present there is no youth group for the older children due to the continual problems that the workers have had with the young people. The youth groups for the young and intermediate ones will continue with Sarah D. from WCAVA playing an essential support role.

Gill expressed concern at the lack of data collection especially when a simple monitoring form had been devised and distributed to the workers. Davina would like milestones to be set by the Partnership Board to help with monitoring of the worker's progress; it was proposed to meet with some of the Board at the next Ansley cafe.

Updating of the Big Local plan.

When the data from the new Plan consultation has been collected we need a facilitated workshop with other service providers that are active in the area to provide their input into the Plan. The Plan needs to contain a set of priorities and milestones for actions during the period of the Plan.

It was felt that we are still not publicising what we do well enough. We should continue to communicate using as many methods as possible including all media and leaflets through doors. Whilst the leaflets are hard work we have to appreciate that not everybody has digital access. It was suggested that we need notice boards in the villages dedicated publicising Big Local events and successes. A newsletter could be part of the consultation to let people know what we have done or could be used in three months time to publicise what is in the next Plan.

The analysis from the Old Arley shop survey is ongoing. The Royal Mail free response envelope had proved very successful and proved cost effective.

[Leigh K, a resident, was welcomed to the meeting as a visitor at 19:40.]

- 5. Partnership Review.** As part of the annual review Gill has to prepare for Local Trust on the Partnership she asked the Board a number of questions relating to what we had done over the last year. All members present provided their details which will be forwarded to Local Trust for their records.

Whilst there is a reasonable representation between the villages on the board it was felt that a wider mix of members would be an advantage, possibly having an input from young people at the youth clubs as the meetings were too late for them to attend. It was suggested that a representative from the Business group came to some of the meetings to give an update.

The Terms of Reference document was discussed and it was proposed that some changes are made to the document including the change to the name of the AGM to try to make it more attractive for residents. Jim to circulate draft text for comment.

As the Partnership Board do not meet as a group outside of the monthly meetings that a social event should be arranged to foster team spirit. Jim to arrange.

- 6. Questions on reports from Community Development and Lead Youth workers.** The board were unhappy that the Lunch4Lupus event had been primarily promoted using social media and should have been on line more widely advertised. The Board felt this should have been discussed.

Workers reports - The board asked for more specific information including captured data and comments in the workers reports.

Davina updated the Board on a company that has been brought in to run some Mixed Martial Arts sessions at the junior Youth Club to try and help with some of the young people's behaviour.

A grant application was discussed in relation to a new cooker at Arley Community Centre. Gemma, Carolyn, Pamela and Jean all declared an interest and took no part in the discussion or voting. The rest of the board discussed the application and Gemma confirmed that the application included the installation costs. The Board voted on the application and a grant of £895 was approved.

- 7. Transport Study Update.** The proposal has not been received from Stagecoach regarding the 17 & 18 bus route as yet. The likely cost of the pilot project is £5K to £10K. The Board agreed to the transport sub group continuing with discussions with Stagecoach and Warwickshire County Council. It was agreed that good marketing of Big Local's involvement of the project would be needed possibly with advertising on the buses about the project. The details would need to be worked out if the project comes to fruition.
- 8. Finance Report** Jim gave an overview of the current spend to date. With the reduction in Craig's hours it may be possible to stretch the current funding to last until May without drawing down additional funding from the approved Plan.

9. Events Group Update

Nuneaton Christmas Lights. Hilltop and Caldwell Big Local will be having a stand and we are more than welcome to join them to promote our group.

The Lego Cafes and Community cinema have already been advertised.

The route of the Lantern Trial event had previously been agreed. A maximum sum of £200 was approved for refreshments for the Lantern Trail to be paid to Arley and St Michael's community centre for hot drinks and mince pies to be provided free of charge. GG, CP, PS and JW all recorded a declaration of interest

10. Any other business

Date of location of AGM this is to take place on the 28th November at Rowland court start time 7:30pm for residents, 7:00pm for Partnership Board members.

Following on from discussions at previous Partnership meetings Brian would like approval of £100 to purchase vouchers to reward the young people who help distribute the leaflets. Brian needs to complete a risk assessment of the activity for WCAVA's insurance and to email the Board with the details of how the scheme will work. A spend of £100 was approved by the Board.

Update on the defibrillator. BT has informed Ansley Parish Council that there is no mains power to the telephone box in Ansley Village that is earmarked for removal. The power is required to keep the unit's batteries charged and at a working temperature. Jim is in contact with Ansley Parish council. Arley medical services advise that an estimated cost of the defibrillator is £1200 plus VAT. The British Heart Foundation will only supply a defibrillator if the container is unlocked. Carolyn to look at other avenues of finance.

The next meeting will take place on Monday 4th December at Arley Community centre.

Signed

dated