



The Big Local Arley and Ansley

Ansley Village, New Arley and Old Arley

Community Asset Fund Application Form

The Community Asset Fund is open to all venues, facilities and other assets used by the community in the Big Local area.

The fund aims to support facilities, venues and amenities to continue to provide a service or to provide a new service to the Big Local area and support the Big Local project in creating an even better place to live.

The Community Asset fund aims to support as many local assets as possible with £20,000 available to be awarded in each year of our Plan.

**Does your community asset need updating or repairing?
Have you an idea to get your asset used more by the community?**

**Then apply to The Big Local Arley and Ansley
for a grant to help your Community Asset.**

Application process

- Fill in our application form OR create a video or presentation that tells us about your project and how a grant will help improve the local asset to be of more value to the wider community.
- Send it to:

Big Local
c/o Warwickshire Community and Voluntary Action
Community House
Coleshill Road
Atherstone
CV9 1BN

Or email to: nwbiglocal@wcava.org.uk

- The application will be reviewed by the Big Local Partnership board or a Sub Group of the Board and marked against its ability to meet the four Big Local outcomes in the panel on the right.
- There are no deadlines for applications. However, when the maximum funding available for each year in our Plan has been distributed the applications will close until the following round in the next year.
- It may take up to 3 months for funding to be awarded once your application has been submitted.

Four key outcomes for all Big Local areas:

Communities will be better able to identify local needs and take action in response to them.

People will have increased skills and confidence, so that they continue to identify and respond to needs in the future.

The community will make a difference to the needs it prioritises.

People will feel that their area is an even better place to live.

Funding Criteria

- The Community Asset must be based within the Big Local area of Ansley Village, New Arley or Old Arley and must benefit / serve some or all of the residents of the area.
- All applications must be signed by two unrelated local residents who live in the Big Local area and who use the asset and support your application.
- Only **one** application per asset can be made in any one round, i.e. Plan year. If you wish to apply again in another round, you must show how the previous funding has benefited the community.
- Funding can only be used for capital expenditure (e.g. building work, equipment, furniture, materials, etc). **All funding must show how it will enhance and support your asset's aims and be of benefit to the people living in the Big Local area.**
- All activities funded by the Community Chest must be legal, be used for **future** spending commitments and must be as agreed through the application process.
- The grant cannot be used to cover the costs associated with existing staff posts, statutory and/or legal responsibilities, recoverable VAT or for promoting the cause or beliefs of political or faith organisations.
- The applicants are responsible to obtain written permission required for any changes to premises that are not owned by the applicants or the organisation they represent.
- There is no maximum of what you can apply for from the £20,000 pot, however if applying for over £10,000 we would expect to see a match funding element. Match funding, for any application amount, will likely enhance your application.
- Successful applicants will be required to provide feedback on the impact of the grant award using a Grant Monitoring Form, which will be provided if you are successful. We require some statistical data relating to the project. However, this will be minimal and the necessary forms will be provided with confirmation of the grant award.
- We will ask you as part of the grant conditions that the contribution from Big Local is acknowledged in some way that is visible to the residents that use the asset.
- If successful we may ask you to attend our Annual General Meeting (AGM) to tell others about your project and how the grant has helped.

For further information on Big Local in Ansley Village, New Arley and Old Arley visit our web site www.leymillionaires.com

For general questions on the application process please contact:
E-mail: nwbiglocal@wcava.org.uk or by telephone: 01827 718080

For help with completing the application form please contact:
Sarah Newell, WCAVA Community Development worker
E-mail: sarah.newell@wcava.org.uk or by telephone: 01827 718080

Big Local Community Asset Community Chest Application Form

Contact Information

Name of the Community Asset: _____	
Address: _____	
Contact Name and Role: _____	
Telephone: _____	Email: _____
Company/ Charity registration number (If applicable): _____	

Please tell us about your asset and how it benefits/serves those living in the Big Local area? (**Max 200 words**)

What do you want to do with the money and how will this make a difference to residents living in the Big Local area and promote the aims of Big Local? (**Max 200 words**)

Please tell us how you know that there is a need for your project? (Have you spoken to local residents, do you have any statistics, or do you have photographs or reports of damage?) (**Max 200 words**)

Please provide a budget breakdown for the amount of money you are applying for, please attach quotations for as many items as possible especially construction works.

How will a grant from the Leys Millionaires grow the usage or improve your Asset? **(Max 200 words)**

Please explain how support from the Big Local will help the sustainability of your Community Asset. **(Max 200 words)**

Please explain how you will maintain the asset after the work associated with this grant has been completed. **(Max 200 words)**

Please tick to confirm you agree to the statements below

- I/We understand that if successful in securing a grant from the Big Local Arley and Ansley Community Chest we may have to meet with a Big Local worker to fill in paperwork and agree how the money will be awarded to us.
- I/We understand that any money we receive from Big Local will have to be accounted for in the final Grant Monitoring Form, any under spend should be returned.
- I/We will provide our company/charity registration number and a copy of our Terms of reference or Constitution.
- I/We are happy to ask customers, staff and or partners to fill in a Leys Millionaires questionnaire. I/We understand the need to ensure these questionnaires are completed by as many people as possible.
- I/We are happy to acknowledge Big Local Arley and Ansley and Big Local funding in any publicity surrounding the event/activity/project and give Big Local permission to publicise the grant.
- I/We understand that all money must be used as described in the application within 6 months of receiving the grant or returned to Big Local Arley and Ansley.

Applicants Signature: _____ Date: _____

Applicant Name: _____ Applicants position: _____

Big Local area Resident One:

Name: _____ Signature: _____

Address: _____

Telephone: _____ Email: _____

Big Local area Resident Two:

Name: _____ Signature: _____

Address: _____

Telephone: _____ Email: _____

Office Use Only

Date application received: _____

Panel date: _____ **Grant awarded:** Y / N **Grant conditions:** Y / N

Date for meeting with Big Local worker and monitoring forms given out:

Amount applied for: _____ **Amount awarded:** _____

Background Information about Big Local Arley and Ansley:

Ansley Village, Old Arley and New Arley have been selected as one of 150 areas in England to be part of the Big Local project and to receive at least £1 million over the next 10 years to improve their community. We are currently in the third year of our ten-year programme.

Big Local aims to bring together all the local talent, ambitions, skills and energy from individuals, groups and organisations who want to make their area an even better place to live. The Big Local project is administered for the Big Lottery Fund by Local Trust.

A Partnership Board of local residents has been formed to manage the project locally on a day to day basis and to find out how local people want the money to be used.

As part of this process the Partnership Board has appointed Warwickshire Community and Voluntary Action (WCAVA) as its Locally Trusted Organisation to act as their banker for the grant from Local Trust. The Plan for our area, approved by Local Trust, for the first two years, and now for the next three years of the project includes a sum of money that has been allocated to a Community Chest to provide grants to local people to build towards the four key outcomes for all Big Local areas.

- Communities will be better able to identify local needs and take action in response to them.
- People will have increased skills and confidence, so that they continue to identify and respond to needs in the future.
- The community will make a difference to the needs it prioritises.
- People will feel that their area is an even better place to live.

Local individuals, organisations and businesses can apply for small grants from the Community Chest to deliver projects to run new activities or events and support existing projects that will be of benefit to people in our Big Local area.

*Residents or un-constituted groups can apply for up to £300
Constituted groups, registered charities etc. can apply for up to £500
Businesses can apply for up to £500
Community Asset fund is a total of £20,000*

Privacy Information

Protecting your data

The information you provide will only be used for the purpose intended. The Big Local Arley and Ansley reserves the right to contact you in the coming months for feedback using the contact details provided. We will keep your information for the length of The Big Local Arley and Ansley project. Your information will be shared with the Big Local Arley and Ansley Partnership Board, the Big Local project workers employed by Warwickshire Community and Voluntary Action and Local Trust.

The information will be stored on electronic equipment maintained by Warwickshire Community and Voluntary Action (Warwickshire CAVA). Warwickshire CAVA is registered with the Information Commissioner's Office as a data controller under the Data Protection Act (1998).

For more information and to view Warwickshire CAVA's privacy policy please visit:

www.wcava.org.uk/privacy-policy