

Minutes of the Leys Millionaires Partnership Board meeting held on Monday 18th March at Stewart Court, New Arley.



Present: Gill Hutchinson (Big Local rep), Mark Limb (Chairperson), Carolyn Painter (Vice Chairperson), Leigh Kent, Davina Key (LTO), Sheila Passey, Jim Rowe (Secretary), Kelly Shemmans, Virginia Tennant, Trevor Tennant, John Underhill and Jean White, Jodie Gosling (invited local councillor).

1. **Apologies:** none

2. **Minutes of the last meeting.** No changes proposed to the minutes of previous meeting. Jean proposed that they be taken as true record of the meeting and seconded by Kelly.

3. **Matters Arising.**

The two job descriptions have been forwarded to WCAVA HR department and will be advertised for three weeks.

4. **Election of new Partnership Board member.**

Sheila Passey has attended recent meetings as a visitor and expressed her interest in joining the Partnership Board. All present were in favour of her joining the board and she was elected unanimously. Mark welcomed her to the board.

5. **Plan delivery - ownership by Partnership Board members.**

The draft delivery plan (D4) was distributed to the board. It was proposed that one or two board members volunteer to be associated with each item in the plan and can then be used as a point of contact by the workers / other board members to discuss the item and make decisions to then be taken back to the board for confirmation. It was proposed that a mini terms of reference document is needed for these groups together with an authority to spend small amounts of money without reference to a main Partnership Board meeting.
Jim to **AP 2019/3/1**

Jean volunteered to act as a document proof reader and Sheila volunteered to be part of any communications and marketing items. Partnership Board members requested to decide with which items they want to be associated and inform Jim. **AP 2019/3/2**

6. **Questions on worker report / approval of requests from workers.**

Sarah, Kelly and Sheila will be attending the Local Trust training event on Measuring Change in Birmingham on 22nd March. The purpose of the session is to help us measure if we are making a difference to our area.

Then board reviewed Sarah's list of proposed holiday activities and agreed to the photography, cooking, mechanics sessions plus an Easter egg hunt and the chill out club. If there is not enough time to hold all the activities at Easter then they can be held over to half term. It was questioned would the interest of the young people be held all day for the proposed STEM activities.

No workers report provided by Jim.

7. Community Chest.

There was debate on the Community Asset Fund application from Elite Sports and potential conditions that may be placed on any grant awarded. The grants sub group were asked to complete their marking of the application against the Big Local outcomes by the end of the week, together with any further questions for Elite Sports. **AP 2019/3/3.**

The application from Kate Bailey for some training on protective behaviours was discussed. The cost of the specialist practitioner training course £523 was approved by the board but they would like further information from Kate on how she knows there is a need for the local residents to be trained before making a decision on the second course in her proposal.

8. Service Provider submissions.

There was a discussion on the proposals received from the service providers and whether there was any opportunity for them to work in partnership. Partnership Board members were asked to review the submissions and feedback any comments. **AP 2019/3/4**

9. Finance report

Jim apologised as there was no paper copy of the finance report this month due to an oversight when printing the documents for the meeting. The main spend continues to be associated with the youth clubs.

As a result of the grant funding not being used at the rate originally forecast in the Plan Local Trust have requested part of the last payment be returned to them until it is required. As a result approximately £63,000 will be repaid to Local Trust.

There was some discussion on what the legacy of the project would be such as a revenue generating physical asset. Gill volunteered to set up a legacy sub group to look at what happens after the end of the project. Carolyn, Jean, Jodie, Kelly, Sheila and Leigh volunteered to be part of this sub group.

10. Any Other Business

Pocket Parks – The Parish Council's application for the Hill Top play area has been successful and the new equipment has been ordered. As the grant was larger than expected the match funding offered by Big Local is not currently needed, and so can be retained for use when Gun Hill recreation ground is refurbished.

Capturing volunteer hours – Partnership board members were reminded to send their monthly volunteer hours to Jim.

Events group – A report from the events sub group was requested for the April PB meeting **AP 2019/3/5**

Meeting closed at 9:00pm.

Date of next meeting – Monday 29th April, Ansley Village Hall

Signed



Dated

29/4/19